

## Minutes of the Meeting of 2024-25 held on 30<sup>th</sup> Sep. 2024

**Venue:** IQAC Room

**Date:** 30/09/2024

**Time:** 11:30 - 01:30

### **Agenda of the Meeting:**

1. To review and confirm the minutes of the last meeting
2. To review report of the NAAC Peer Team and set strategies accordingly
3. To prepare academic calendar of the year 2024-25
4. Design placement activities
5. Regarding academic and administrative audit
6. Discussion on registration and organization of alumni meet.
7. Planning of NSS activities
8. Planning of academic and research activities of the college and departments
9. Submission of AQAR for the academic year 2023-2024
10. Review of MOUs and Collaborations
11. Any other relevant issues made by the IQAC members

### **Members Present:**

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| 1. Dr.K.T.Khairnar, Chairperson (Management Representative) |
| 2. Prof.P.N.Pansare, Member (Senior Teacher)                |
| 3. Prof.G.G.Sirsat, Member (Co-ordinator IQAC)              |
| 4. Dr.P.B.Mahajan , Member (Academic External Expert)       |
| 5. Shri. S.R. Jarkad, Member (Industry Expert)              |
| 6. Prof.K.S.Katkade, Member (Registrar)                     |
| 7. Mr. A.V. Jejurkar, Member (Administrative)               |
| 8. , Member (Alumni)  |

IQAC Coordinator welcomed and briefed the committee members about the agenda. IQAC

members, after exchange of ideas and thoughts made the following resolutions:

**Agenda Item 1: Review of the Earlier Meeting**

**The coordinator read the minutes of earlier meeting and the minutes were reviewed and passed by the members.**

**Agenda Item 2: To review report of the NAAC Peer Team and set strategies accordingly to fulfill the suggestion**

**Resolution: Review of report of NAAC Peer Team was done with discussions and critical evaluation. Further it was resolved to set out strategies for next five years and initiate compliance of the NAAC Peer Team recommendations.**

Proposed by: Principal Dr.K.T.Khairnar

Seconded by: Dr. P.B. Mahajan

**Agenda Item 3: To prepare academic calendar of the year and update teacher's diary**

**Resolution: The academic calendar should be revised by IQAC and circulated to the departments and the teacher diary is to be updated accordingly**

Proposed by: Principal Dr.K.T.Khairnar

Seconded by: P.N.Pansare

**Agenda Item 4: Placement activities**

**Resolution: The placement activities should be strengthened. The placement cell should arrange more placement sessions with the help of alumni. Seminar sessions and interactive sessions should be arranged for soft skill development and career guidance should be provided through professional agencies.**

Proposed by: Principal Dr.K.T.Khairnar

Seconded by: P.N.Pansare

**Agenda Item 5: Academic and Administrator audit of the college**

**Resolution: The academic and administrative audit should be conducted by appointing external**

agency.

Proposed by: Prof.G.G.Sirsat

Seconded by: Dr.P.B. Mahajan

**Agenda Item 6: PBAS awareness among the faculty**

**Resolution:** The awareness program for faculty regarding Performance Based Appraisal System (PBAS) should be conducted and CAS program should be arranged through department of Higher Education Pune for the teachers who are due for their promotions.

Proposed by : Dr.P.B.Mahajan

Seconded by: Prof. P.N.Pansare

**Agenda Item 7: To start new M.Phil. and Ph.D. Programs**

**Resolution:** In order to increase the research activity on the campus IQAC has identified following departments to conduct the M.Phil. and Ph.D. programs.

**Ph.D. :** History, Microbiology, Biotechnology and Hindi

**M.Phil.:** Chemistry, Physics, Botany, Zoology, Electronic Science, Commerce, Environmental Science, Economics, English, Marathi, Hindi and Sociology.

Proposed by: Dr. K.T.Khairnar

Seconded by: Dr. P.B.Mahajan

**Agenda Item 9: Submission of proposals for Faculty Development Programs, Major, Minor Research projects and conference/ seminar/ workshop**

**Resolution:** The college should submit proposals for Faculty Development Programme (FDP) and Head of the departments should submit proposals for International, National, State level and University level conferences, workshops and seminars under quality improvement program. The faculty members shall submit proposals for Major-Minor research projects to different funding Agencies during academic year.

Proposed by: Prof. G.G.Sirsat

Seconded by: Prof. P.N.Pansare

**Agenda Item 9: Chalk out Perspective plan for the next 5 years**

**Resolution:** Issues related with the Perspective plan had been discussed. The important issues and the items to be included were discussed. The IQAC committee recommended the coordinator to Chalk out the five year perspective plan of the college

Proposed by: Principal, Dr. K. T. Khairnar

Seconded by: Dr. P. B. Mahajan

**Agenda Item 10: Reformation of the IQAC composition**

**Resolution:** Principal Dr. K. T. Khairnar sir suggested changes in the IQAC Committee and after reviewing the names new committee has been formed.

**Agenda Item 11: Any Other issues**

**Resolution:** The IQAC coordinator suggested to introduce additional skill oriented, value loaded programs for the students and to conduct faculty development programs.

The vote of thanks was proposed by the coordinator